

PUBLIC TRANSPORT AUTHORITY
SAFEWORKING RULES AND PROCEDURES

2031
RESPONSIBILITIES
OF TRACK
WORKERS

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1. PURPOSE

The purpose of this rule is to provide instructions for executing and *Fulfilling* the responsibilities of a *Track Worker* in the Public Transport Authority (PTA) *Network*.

2. GENERAL

Track Workers engaged in works in the PTA *Network* must be under the supervision of a *Protection Officer (PO)* who has access to:

- any relevant notices of working arrangements for that *Location*; and
- the PTA *Safeworking Rules and Procedures*.



NOTE

Track Workers must expect the movement of *Rail Traffic* at any time, on any *Track* and in any direction, in addition to *Fulfilling* the requirements set out in **Rule 1003 General Responsibilities for Safety**.

3. RESPONSIBILITIES OF TRACK WORKERS

Track Workers responsibilities may include:

- operating machinery;
- performing *Track* maintenance or construction work under supervision;
- supervising maintenance or construction *Work Groups*; and
- coordinating maintenance or construction *Work Groups* and associated *Rail Traffic*, in liaison with the *Train Controller*.

Track Workers must report to the *Train Controller*:

- any faults or defects that could affect the operation of the PTA *Network*; and
- any breach of PTA *Safeworking Rules and Procedures*.

4. RESPONSIBILITIES OF PROTECTION OFFICERS

The responsibilities of a *PO* include:

- determining safety measures required for *Occupancy* of the *Track*;
- managing *Worksite Protection*;
- obtaining *Work on Track Authorities*; and
- advising the *Train Controller* of any delay in returning the *Track* to service.



NOTE

A *PO*'s primary duty and responsibility is to keep the *Worksite* and *Workers* safe.

POs' must be satisfied that other work will not interfere with this duty.

5. INTERFACE BETWEEN WORK ON TRACK AUTHORITIES

An interface between *Work on Track Authorities* occurs where two or more works covered under a *Work on Track Authority* are physically *Adjacent*.

5.1. INFORMATION SHARING

POs who's *Work on Track Authorities* interface with another *Work on Track Authority*, must frequently share information concerning:

- anticipated movement of *Rail Traffic*; and
- *Rail Traffic* identification details.

Before a *PO* Authorises the *Rail Traffic* to *Proceed* to a *Location* managed by another *PO*, permission must be obtained from that *PO*.

6. PASSING RAIL TRAFFIC



WARNING

Track Workers must:

- be in a *Safe Place* for the passage of *Rail Traffic*;
- make no movement that may be mistaken by *Rail Traffic Crew* as a movement into the *Danger Zone*, and
- unless responsible for displaying *Handsignals* to *Rail Traffic Crew*, make no movements and gestures that may be mistaken for *Handsignals*.

All *Track Workers* have a responsibility to observe passing *Rail Traffic* for potential defects which may include:

- signs of alarm from passengers;
- loading irregularities;
- braking defects;
- dragging equipment;
- fire on the train; or
- the absence or non operation of an *End-Of-Train Marker*.

The *Rail Traffic Crew* and the *Train Controller* must be advised of any irregularity on the affected *Rail Traffic*.

7. REFERENCE

Rule 1003 General Responsibilities for Safety

8. EFFECTIVE DATE

| 22 July 2016

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