



**Public Transport
Authority**

**LEARNING & ORGANISATIONAL
DEVELOPMENT**



Protection Officer Level 1

Reassessment Process and Study Guide



Document status

The current status of this document is shown below.

Title	
Version	1.05
Modification Date	20/08/2021
Developer	T Pritchard, G Dorotich
Reviewed/Validated	C Harper, B McKay, G Dorotich, K Butler, D Siedmiogrodzki

Amendment History

Date	Reviewer / Author	Version
28/08/2017	Pritchard (removal of references to Log book requirements)	1.02
12/12/2018	Minor RTO corrections made (Candidate – Learner)	1.03
09/08/2021	Update guide to include the SW competency	1.04
20/08/2021	G Dorotich Correct Typo's	1.05
06/09/2021	D Siedmiogrodzki, corrected minor typo's	1.05

Copyright © June 2017

The information in this document is copyright.

Apart from any fair dealing for the purpose of study, research, criticism or review as permitted under the Copyright Act, no part may be reproduced by any process without the written permission of the Manager, Public Transport Authority – Registered Training Organisation (PTA - RTO).

Pre Requisite(s)

Pre-course study

Learners must be allocated time to study prior to attending the assessment process, this will be managed by the Learner's Line Manager and the Learner.

Learners are required to undertake study in the PTA Safeworking Rules before attending the reassessment. There will be no retraining on the assessment day.

The recommended areas of study in the PTA Safeworking Rules are:

Rule No.	Section	Comments
3013	All	Be conversant with all aspects of this rule
1001	Section 3	Understand the requirements for working in PTA/ARC Infrastructure interface areas
1002	All	Be conversant with all aspects of this rule
1003	All	Be conversant with all aspects of this rule
1004	Section 1, 2, 3 & 4	Understand TAP's, accessing the rail corridor and exemption certificates
2001	All	Be conversant with the 4 places of safety, Know the definition of the danger zone Understand the requirements for walking in the danger zone
2003	Section 1-9	Understand the use of hand signals
2007	All	Multiple assessment questions relate to correct communication protocols and emergency communication call signs.
2009	Section 1-4	Understand the Protection Officers role in reporting and protecting a CAN.
2017	Sections 4, 6, 7 & 9	Understand distances, working with water in the electrified area, tools, working within a permit to work, emergency situations
2031	Section 1-6	Understand the responsibilities of Track Workers and Protection Officers
3000	Section 1-7 ,Section 11-12	Understand the requirements for assessing safety Protection Officers briefings
4005	Section 8.4	Understand the requirements for inspecting the end of train marker.
4007	Section 2.1	Understand the relevant train signals as they apply to a Protection officer
9010	All	Understand the PO requirements to protect adjacent lines
9016	All	Understand the requirements for completion of Safeworking documents.
Glossary	Up Main Down Main	Understand the definition of both the Up and the Down Mains

Pre Requisite(s)

Safeworking breaches

Any safeworking breaches involving the Learner in relation to Protection Officer Level 1 (PO1) during the eligibility period will deem the Learner ineligible for this process. To become reaccredited or to maintain PO1 the Learner must attend a full training course of three (3) days duration.

Course outline

Duration: 1 day (8 hours)

Location: Guildford Training Centre

0800 - 0900	PO1 Refresher Introduction	
0900 - 1100	PO1 Theory Reassessment	
NOTE: Learners unsuccessful in the Theory Assessment will be required to complete full SW and PO1 training and assessment.		
1100 - 1200	Practical Assessments	Conduct Practical Assessments
1200 - 1230	Lunch break	
1230 - 1600	Practical Assessments	Conduct Practical Assessments
NOTE: Learners unsuccessful in the Practical Assessments will be required to complete full SW and PO1 training and assessment.		

Learner Requirements

All Learners will be required to bring the following on the day of assessment:

- RIW card
- Full PPE (Steel cap boots, high vis clothing as required)
- Mobile phone with Staysafe and Pegasus (RIW) app downloaded and working

Note: failure of the Learner to bring the above items will render them ineligible to undertake the practical assessment.

Unsuccessful Learners

Learners that do not successfully pass the theory or practical assessments on their first attempt will not be eligible to continue. Track Access accreditation levels (SW and PO1R) will be removed from the RIW card. Learners will be required to register for a full training course as soon as practical.

Where full training is required for an unsuccessful result in PO1R the Learner will be required to successfully complete the following:

- Supervised Worker (SW) 1 day Training & Assessment
- Protection Officer Level 1 (PO1) 3 days Training & Assessment

Note: There will be no second assessments on the day. Line Managers and Learners must be aware where a Learner is unsuccessful they will be removed from the course and both SW and PO1 status removed effective immediately. Careful consideration must be given to how this may affect work schedules before registering Learners for the reassessment.